



INCORPORATING

# ENTRY FORM

## 2021 LOO OF THE YEAR AWARDS

### "THE WASHROOM OSCARS"

## ENTER NOW!

#### AWARDS TIMETABLE

- February to July 2021 : Nominations and Entries Received
- August and September 2021 : Judging (unannounced visits)
- **3rd December 2021** **UK Awards Presentation Event – voco St Johns Hotel Solihull**

**CLOSING DATE FOR ENTRIES – 31st July 2021**

#### HOW TO ENTER ONE OR MORE LOOS

Complete the form overleaf, scan and email to [information@loo.co.uk](mailto:information@loo.co.uk) or post to: **Loo of the Year Awards, PO Box 103, Ledbury, HR8 9RB**. Entries can also be submitted on-line via the Awards website [www.loo.co.uk](http://www.loo.co.uk)

For queries: 24 Hour Hotline: **01403 258779**

**Payment is due on presentation of the Loo of the Year Awards Invoice.**

**BACS payment preferred - details on page 3. If paying by cheque - please send it with the entry form to:**

**Loo of the Year Awards, PO Box 103, Ledbury, HR8 9RB. All other payments to Loo of the Year Awards by BACS**

## ENTRY INFORMATION

- The 2021 Loo of the Year Awards are open to all 'away from home' washrooms in any one of the sixty-one different entry categories listed below.
- An entry consists of one set of male, female, accessible, and baby changing facilities, in relatively close-proximity but not necessarily on the same floor or in the same immediate area. Changing Places, Space to Change or Hygiene Rooms facilities may also be included in a set.
- Any number of entry sets can be submitted, covering different locations in the same or separate buildings, towns or cities.
- All male, female, accessible and baby changing facilities will be separately graded and the overall entry grade will be the aggregate grading awarded for the whole entry.
- Each entry will be assumed to include accessible and baby changing facilities, except where it is either unreasonable to provide an accessible toilet (e.g. upstairs café with no lift) or no babies are normally allowed (e.g. school toilet).
- Please list your entries on the entry form overleaf, making sure you provide accurate information about opening hours and if each entry has an employed/contracted cleaner/attendant(s) \* see note 8 & 9 below**
- Please provide entry location directions where necessary, to assist our Inspectors' journey planning. Numbered location maps are useful for multiple entries – particularly from Local Authorities.
- Please provide information as requested concerning cleaning staff/contractors, to assist identification of our Washroom Cleaner of the Year Award winners.**
- All cleaning staff will automatically be entered in the Washroom Cleaner of the Year Awards and any staff seen at the time of the unannounced inspection visit will be deemed to represent the whole team.**
- All entries will receive a Silver, Gold, Platinum or, the highest, Diamond grade. All entries achieving these grades will receive an Award Certificate. All Diamond and Platinum grade winners will qualify for selection for our range of National and UK and Ireland Awards, as detailed in the Awards flyer enclosed.
- Please scan the completed 2021 Entry Form and email to [mike@loo.co.uk](mailto:mike@loo.co.uk) or send your completed hard copy entry form to: Loo of the Year Awards Loo of the Year Awards, PO Box 103, Ledbury, HR8 9RB**
- Authorised entries can also be made on-line via the Awards website: [www.loo.co.uk](http://www.loo.co.uk)**

## THE CLOSING DATE FOR ENTRIES IS 31st JULY 2021

### ENTRY CATEGORIES

<b>Retail</b>	1.	Shopping Centres	<b>Education</b>	35.	Early Years
	2.	Supermarkets – high street		36.	Primary Schools & Play Centres
	3.	Department Stores		37.	Secondary Schools
	4.	Convenience Stores		38.	Higher & Adult Education
	5.	Food Superstores		39.	Special Schools
	6.	GM Superstores – non-food			
	7.	Self-Storage	<b>Health</b>	40.	Hospitals
	8.	Markets		41.	Surgeries Clinics
<b>Hospitality</b>				42.	Day Centres
	9.	Hotels & Motels		43.	Nursing & Residential Homes
	10.	Restaurants			
	11.	Quick Service / Fast Food Restaurants	<b>Offices</b>	44.	Commercial & Public
	12.	Cafes & Coffee Shops			
	13.	Pubs & Wine Bars		45.	Public & Private
	14.	Night Clubs			
	15.	Conference & Banqueting Venues		46.	Full Time Attended
<b>Leisure</b>			<b>Public Toilets</b>	47.	Non – Attended
	16.	Leisure & Recreation Centres		48.	Automatic / Semi-Automatic

	17. Community Centres				
	18. Parks & Gardens	<b>Mobile Toilets</b>	49.	Mobile / Portable Toilets	
	19. Garden Centres				
	20. Water & Theme Parks	<b>Transport</b>	50.	Motorway Service Areas	
			51.	Roadside Restaurants / Service Stations	
	21. Visitor Attractions		52.	Railway Stations	
	22. Zoos and Safari Parks		53.	Trains	
<b>Heritage</b>	23. Museums & Galleries		54.	Airports	
	24. Historic Buildings		55.	Ferries	
	25. Town Halls		56.	Ferry ports	
	26. Libraries		57.	Bus & Coach Stations	
	27. Places of Worship & Halls	<b>Sport</b>	58.	Sports Venues & Stadia	
	28. Cemeteries & Crematoria		59.	Sports & Health Clubs	
<b>Entertainment</b>	29. Theatres	<b>Beaches</b>	60.	Within 50 metres of shoreline	
	30. Cinemas	<b>Workplace</b>	61.	Any workplace washrooms	
	31. Bingo Halls / Casinos				
	32. Bowling Alleys				
	33. C Concert & Exhibition Halls				
<b>Holiday Parks</b>	34. Camping & Touring or Static				

## ENTRY FORM

Please complete **both sides** and return this page to the Loo of the Year Awards (address above )

NAME OF ESTABLISHMENT/AUTHORITY:	
ADDRESS FOR CORRESPONDENCE:	
	POST CODE:
CONTACT NAME:	POSITION:
TEL NO:	EMAIL ADDRESS:

INVOICE ADDRESS (if different from entry address)	
POST CODE:	EMAIL ADDRESS – if different from that above:

I/We wish to submit the following entry/entries in the **2021 Loo of the Year/Washroom Cleaner of the Year Awards** and enclose/agree to pay the relevant entry fees covering our entry/entries.

**Signed:** ..... **Date** .....

**Purchase Order No. to be shown on invoice:** .....

**2021 WASHROOM CLEANER OF THE YEAR AWARDS**  
**WHO IS RESPONSIBLE FOR CLEANING YOUR ENTRY/ENTRIES?**  
 Please tick relevant box and provide name of Contractor.

**Own Staff** ☐ **External Contractor** ☐ **Contractor's Name:**

.....

**ECO FRIENDLY TOILET AWARDS** Please tick the box below if you want your toilets to be considered for this award. You must also complete a Declaration Form – see below

☐ We will send you a Declaration Form for you to complete and return providing details of the environmentally friendly features of your toilets. Indicate specific **ECO AWARD** entries by **ticking** locations on the Entry Form below if all entries are not to be considered.

**NOW PLEASE COMPLETE THE ENTRY LOCATION DETAILS OVERLEAF**

## ENTRY FEES EXCLUDING VAT

NO. OF ENTRIES	ENTRY TYPE A Inspection visit with Star Grading for all facilities provided within each Entry	ENTRY TYPE B Inspection visit with Star Grading for all facilities provided within each Entry plus summary report on each Entry
1 - 4 entries	£143 per entry	£168 per entry
5 - 9 entries	£132 per entry	£157 per entry
10 - 19 entries	£121 per entry	£146 per entry
20 - 49 entries	£115 per entry	£140 per entry
50 - 99 entries	£108 per entry	£133 per entry
100 or more	£98 per entry	£123 per entry

TOTAL NO. OF ENTRIES TYPE A..... @ (Refer entry fee schedule above) £..... = £.....

TOTAL NO. OF ENTRIES TYPE B..... @ (Refer entry fee schedule above) £... = £.....

**NOTE: Where entries consist of both Type A and Type B,  
fee concessions are based on the total number of entries.**

TOTAL = £.....

ADD VAT @ 20% = £.....

**TOTAL DUE = £.....**

### PAYMENT METHODS:

1. By BACS	Sort Code: 55-81-26 Account Number: 88038807 Account Name: Loo of the Year Awards Ltd Reference: LOYA Entry
2. BY CHEQUE	Payable to Loo of the Year Awards Ltd. Please send cheque in post with hard copy of this form. We will send a receipted invoice.

**NOW PLEASE COMPLETE THE ENTRY LOCATION DETAILS OVERLEAF**



## ENTRY LOCATION DETAILS

**PLEASE COMPLETE ALL NECESSARY COLUMNS**

**Please tick the changing places (CP) box if a Changing Places Toilet, Space to Change or Hygiene Room is included**

Entry No.	Name (e.g. first floor) and/ or address of Toilet(s) Please supply location maps for multiple entries	Post Code	Entry Type A or B	Entry Category Ref. No. Refer to Page 2	Attended Washroom ✓	Changing Places Facility ✓	ECO Award ✓	Opening Times Include Saturday & Sunday
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**PLEASE PHOTOCOPY IF MORE ENTRY SPACE IS REQUIRED**

**Please scan and email to: [information@loo.co.uk](mailto:information@loo.co.uk)**

**or post completed form(s) to: Loo of the Year Awards, PO Box 103, Ledbury, HR8 9RB**

**or submit your entry(s) on-line via the Loo of the Year Awards website: [WWW.LOO.CO.UK](http://WWW.LOO.CO.UK)**

**Phone: 01531 640715**